

# ***FORTE 320***

MOBILE PATIENT LIFTING HOIST

## **USER MANUAL**



### **IMPORTANT:**

Do not use the **FORTE 320** PATIENT LIFTING HOIST  
Without having first read this manual.

**Allegro**  
CONCEPTS PTY LTD

  
**Active Mobility**

Unit 9, 110-120 Silverwater Rd, Silverwater NSW 2128 Australia

Phone: 02 9749 7812 Fax: 02 9749 2144

Email: [sales@allegroconcepts.com.au](mailto:sales@allegroconcepts.com.au)

[www.allegroconcepts.com.au](http://www.allegroconcepts.com.au)

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# FORTE 320

## Overview

The **FORTE 320** is a compact, ergonomic designed heavy-duty mobile patient lifting hoist with a safe working load of 320kg. With robust powder coated steel construction this lifter is ideally suited for institutional use or as a compact heavy-duty home care hoist for the bariatric patient.


The **FORTE 320** whilst being compact, offers superior patient lift space through the combination of the recessed actuator and the use of SPACE LINK™ technology. The unique feature of SPACE LINK™ allows a patient to be rotated through 360° at full lift height, thus making the carers job easier and safer.

The **FORTE 320** provides infection control advantages through the aesthetic design of the concealed electric leg spread mechanism

The **FORTE 320** lifting range allows patients to be lifted from the floor, bed or chair with ease and safety.

The **FORTE 320** is a powered unit using trusted industry leading LINAK components, giving a safe working load (SWL) of 320kg

Options available with the **FORTE 320**

 **WARNING** – the SWL of 320kg must NEVER be exceeded. When using the **FORTE 320** with other components (e.g. slings or attachments) the component with the LOWEST SWL is always the maximum lifting capacity

- ✓ Standard 2 Point Yoke
- ✓ Bariatric 4 Point Yoke
- ✓ Standard Pivot Frame / Powered Pivot Frame
- ✓ Bariatric Pivot Frame / Powered Bariatric Pivot Frame
- ✓ Integrated Weighing Device option for above<sup>1</sup>

The ALLEGRO CONCEPTS range of patient lifting equipment, including lifters, slings and accessories, has been designed and tested to comply with AS ISO 10535 – 2011, (Hoists for the transfer of disabled persons – Requirements and test methods)

<sup>1</sup>  **CAUTION** - Weigh scale is not intended for clinical assessment.

# IMPORTANT SAFETY CONSIDERATIONS

## INTENDED USE OF THE PRODUCT

The **FORTE 320** compact mobile patient lifting hoist has been designed to lift and transfer a less able person with the assistance of a carer.

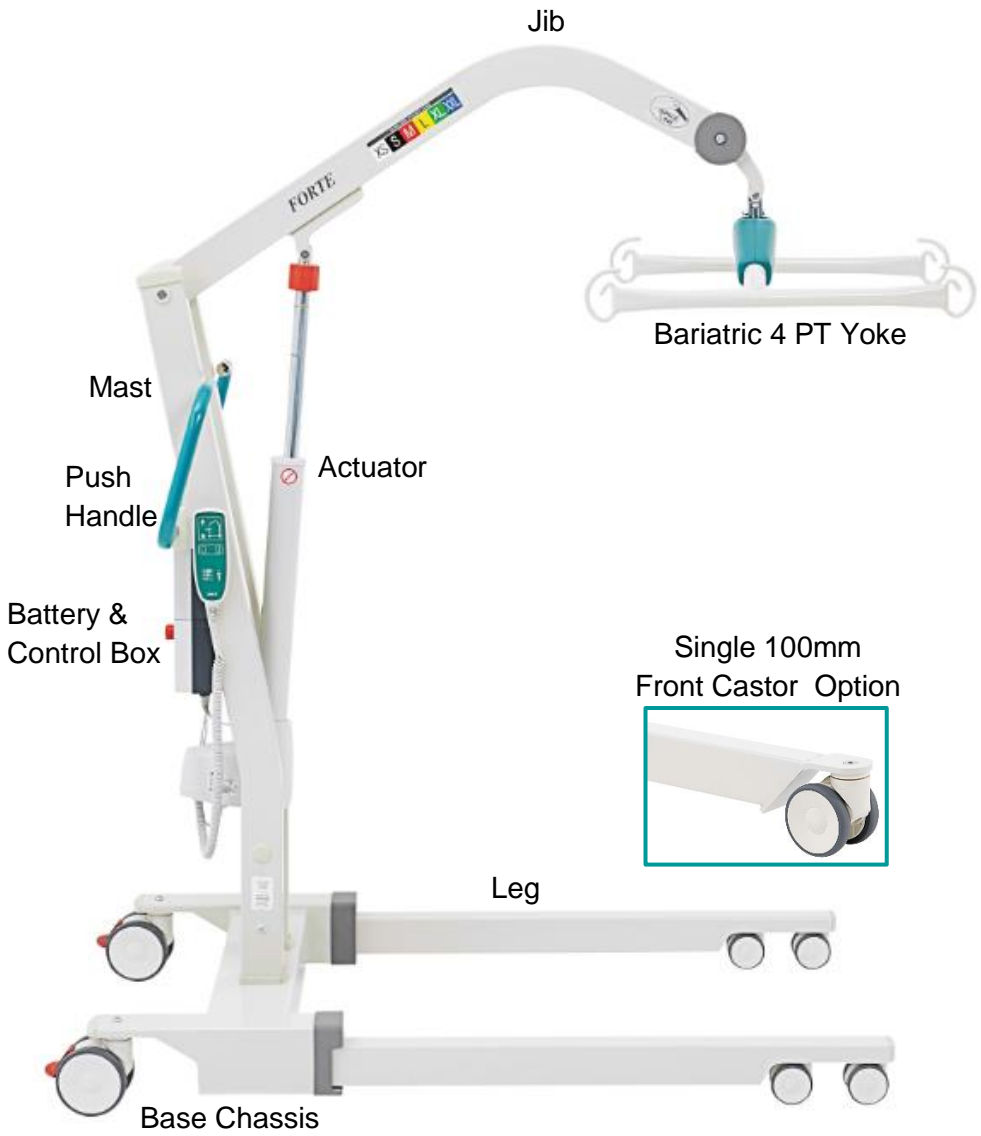
The **FORTE 320** should be used with one of the **ALLEGRO** range of patient slings, as assessed by a competent trained person.

*NB. Not all slings and accessories are compatible with this hoist. If you are unsure please contact **ALLEGRO CONCEPTS**.*

The correct and appropriate use of the **FORTE 320** hoist will reduce the risks associated with manual patient handling. The lifting / transferring task should be assessed & planned by a trained user.

## SAFETY CONSIDERATIONS

- ✓ Ensure that all users read this guide before operating the hoist.
- ✓ Do not operate the hoist without training in the safe operation of hoists & slings. **IF IN DOUBT DO NOT USE.**
- ✓ Only use slings which have been assessed as suitable by a competent trained professional.
- ✓ Read the relevant sling users guide which is provided with each sling, before use.
- ✓ Do not use the hoist if there is any doubt about wear or damage to the unit. In particular the spreader bar or the ALLEGRO Pivot Frame.
- ✓ Do not use the hoist if there is any fraying or stitch damage to the sling or if the sling is damaged in any other way.
- ✓ **DO NOT EXCEED THE SAFE WORKING LOAD OF THE FORTE 320 HOIST – 320kg**
- ✓ Ensure when the hoist is in use that the surrounding area is clear and the person being lifted is clear of all obstructing objects.



**Direction of Travel** 

# ASSEMBLY INSTRUCTIONS *FORTE 320*

The **ALLEGRO** range of patient lifting and transfer hoists are fully assembled, load tested and certified at the factory before being partially dismantled for packing and shipping.

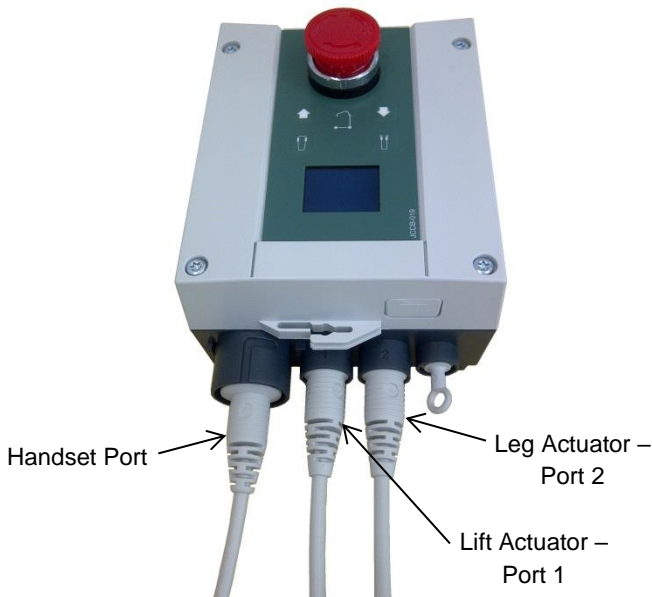
Use the instructions below as a guide to assemble your **FORTE 320** hoist.

1. Remove lifter components from protective packing and lay out on a smooth surface to prevent damage to powder coating on lifter sub assemblies.
2. Slide the cable end protruding from bottom of the mast into the appropriate upright on the base chassis.
3. **\*\*2 people needed\*\*** Lift the mast assembly and slide over the twin mast uprights on the base chassis (remove rubber bands from the uprights). Ensure the mast assembly is seated firmly on the stoppers.
4. Use the 2 screws provided to secure the mast assembly to the base chassis. Slide the rubber covers down the mast uprights to cover the stoppers.
5. Attach lift actuator to jib, by aligning actuator clevis with actuator mount bracket. Insert bolt and tighten Nyloc nut.
6. Attach push handles with fasteners supplied. Slide the rubber covers over the handle and clip into place
7. **\*\*2 people needed\*\*** Tilt the lifter over onto its side and connect the cable end (see step 2) to the leg spread actuator.
8. Loop the excess cable and use the cable-tie to fasten to the leg spread actuator body.
9. Put the base cover over the leg actuator and fasten with the 8 plastic clips provided.
10. Attach battery by clipping battery pack on top of control box.
11. Plug the lift actuator cable into port 1 positioned on the underside of the control box, ensuring it is driven firmly home in the socket.
12. Plug the leg actuator lead into port 2 positioned on the underside of the control box (See next diagram).
13. Plug the handset lead into the large socket on underside of control box (See next diagram). Ensure alignment of tongue on handset plug with groove in control box handset connection port. When aligned press home firmly. A smear of Vaseline on the o ring may assist if plug is tight.
14. Check operation of lifter via handset, ensuring that the **RED EMERGENCY STOP BUTTON ON THE CONTROL BOX IS RELEASED**. Turn the knob quarter turn clockwise to release.

# HOIST OPERATION AND CHARGING

## HANDSET

- ✓ The handset activates the lift actuator by the use of two low pressure buttons, protected by a strong plastic cover. These are symbolised by arrows (diagram). The arrows indicate the direction of travel to raise or lower the hoist jib. When either button is released the jib will remain in position.
- ✓ The **FORTE 320** hoist incorporates an actuator driven leg opening adjustment. Two buttons will be seen on the handset with arrows and symbolised legs indicating the direction of travel. This function allows an unrestricted range of leg adjustment.
- ✓ The handset is also fitted with a battery indicator light. This will flash when the batteries reach a maximum discharge of 18 volts. NB the light will only flash when the hoist is under load.
- ✓ The connection for the handset is located on the underside of the control box.



## ACTUATOR

The **FORTE 320** mobile patient lifting hoist uses a LINAK single speed actuator with an emergency controlled lowering release handle. (twist red collar located at top of actuator shaft clockwise). This allows the patient to be lowered in the event of a fault in the hoist or deep discharged batteries.



## CHARGING DOs & DON'Ts

The **FORTE 320** is supplied with a LINAK Lithium Li-Ion 4.5Ah battery, to which the following charging instructions are applicable. The Lithium battery is identified by the below symbol at the bottom of the battery.



### DO

- ✓ Charge whenever possible, Lithium Li-Ion batteries should be frequently charged; when the low battery warning indicates charging is required charge as soon as it is practical to do so. If battery has not been used for some time, recharge before use.
- ✓ Only use a LINAK charger with a LINAK battery.
- ✓ Store and charge batteries only in dry room
- ✓ Inspect all cables particularly the mains power cable on the charger for any damage; replace where necessary.
- ✓ Stow the handset and if fitted with charger, the mains power cable when transporting the hoist.
- ✓ Clean the actuators, control box, charger, battery and handset at regular intervals to remove dust and dirt. The contacts of chargers and battery packs must always be kept clean

### DON'T

- ✓ Charge a damaged battery pack. Replace with a new one.
- ✓ Break open a battery pack or a charger.
- ✓ Expose battery to heat or sunshine for an extended period of time (risk of overheating). Temperatures in excess of 50°C reduce battery performance.



## **FORTE 320 External Charging Unit**



The **FORTE 320** is supplied with a LINAK external wall mount charger. This is powered by plugging the 3-pin plug into a standard 240V ac outlet.

To recharge the battery pack, perform the following steps:

- 1) Release battery pack from control box by pulling the handle on the pack towards you. Use both hands to support the battery pack when removing or replacing it.
- 2) Clip the battery pack from the control box onto the charging unit, ensuring it is seated properly on the charger base
- 3) Charger will automatically activate the charging sequence

### **CHARGING INDICATOR DISPLAY**

- ✓ GREEN mains power on light will be illuminated when connected to 240 v power supply.
- ✓ ORANGE LIGHT illuminated indicates battery currently charging.
- ✓ ORANGE LIGHT will extinguish when battery pack is fully charged.

# LIFTING PROCEDURES

- ✓ Carer should be fully conversant and trained in the use of lifter and sling. This will decrease patient apprehension and increase their co-operation and overall safety of the lifting process.
- ✓ Where possible always pull the lifter for maximum safety and comfort.
- ✓ Move the hoist slowly to avoid patient swing whilst standing.
- ✓ The hoist should not be used on uneven surfaces or on an incline greater than 5 deg.
- ✓ Never leave a patient in a sling unattended.
- ✓ Ensure brakes of the chair, bed, trolley that the patient is being lifted from are locked.
- ✓ The braking castors on the lifter should be off. This allows the lifter to create its own centre of gravity (C.G.) over the weight of the patient. N.B. This action may result in the lifter moving slightly during the initial phase of the lift.

## GENERAL LIFTING PROCEDURE

The information supplied below is not intended to be construed as a training manual but as a general guide to lifting procedure only.

- ✓ Fit sling to patient (REFER TO SLING INSTRUCTION FOR USE).
- ✓ Manoeuvre the hoist around the patient, adjusting the legs to fit around chair, wheel chair etc. If lifting from a bed ensure under bed clearance is sufficient to manoeuvre the lifter legs.
- ✓ Lower the spreader bar sufficiently to allow fitting of sling attachment loops onto the spreader bar hooks. Ensure spreader bar does not contact with patients face or body.
- ✓ If using the ALLEGRO Pivot Frame, lower the Pivot Frame sufficiently to allow attachment of the keyhole buckles onto the Pivot Frame studs.
- ✓ Use the handset to raise the hoist boom enough to take up the patient's weight. At this point stop the lift, check all sling attachments are secure and that the sling is positioned correctly. Check patient comfort. Lower and realign sling if necessary.
- ✓ Continue to lift until patient is clear of chair, bed etc. ensuring that during the course of the lift the patient is clear of any obstructions.

# MOVING THE PATIENT

A PATIENT HOIST IS PRIMARILY A LIFTING DEVICE. If possible always move patients from room to room in a wheelchair or other transport device. However, If you must move a patient while supported in a lifter the following are suggested:

- ✓ Lower the patient so the feet are just off the ground. This enhances the patients' perception of security.
- ✓ Where possible always pull the lifter rather than push, in particular when changing direction or steering around corners.
- ✓ Walk the rear of the hoist around so that it is heading in the new direction.
- ✓ Whilst manoeuvring in a small or confined area, two carers will make the job easier.
- ✓ Move the hoist smoothly and avoid abrupt stops and turns to minimise patient swing.

# LOWERING THE PATIENT

- ✓ Position the patient over the chair or bed to be lowered onto and begin the lowering procedure with the handset down button. Check to make sure the patient remains comfortable during descent.
- ✓ All General Purpose and Pivot slings have handles sewn onto the back of the sling. These will assist the carer to pull back the patient into the correct position for seating.

# GENERAL MAINTENANCE

To prolong the working life of the lifter and for trouble free operation it is recommended that periodic inspections should be performed routinely and as often as necessary. Periodic inspections should be performed by a person who is suitably qualified and well acquainted with the design, use and care of patient lifting hoists.

If inspection reveals that the safety of the hoist is jeopardised in any way the hoist should be *IMMEDIATELY WITHDRAWN FROM SERVICE*, tagged as such and the owner notified.

## MAINTENANCE GUIDE & CHECK LIST

- ✓ General visual inspection of lifter.
- ✓ Check castors are tightly attached to legs.
- ✓ Check castors run & swivel freely, remove any hair & fluff from axle.
- ✓ Check castor brakes operate efficiently.
- ✓ Overhaul castors & pack with grease.
- ✓ Inspect surfaces for scratches & chips
- ✓ Clean surfacers with a neutral detergent; remove any adhesive tape with orange or eucalyptus oil.
- ✓ Examine all moving parts and fasteners for wear and fatigue, lubricate and /or adjust as required.
- ✓ NB leg pivot bushes incorporate a Teflon coated pivot bush which requires minimal lubrication.
- ✓ Check tightness of bolt in leg bushes.
- ✓ Check linkage pins are secure in leg spread linkage points.
- ✓ Check all electrical components for correct operation.
- ✓ Check battery charger operation.
- ✓ Remove dirt & dust from actuator.
- ✓ Wipe actuator shaft with oiled rag (DO NOT use WD40 or equivalent.)
- ✓ Check SPACE LINK pivot link and regrease.
- ✓ Check spreader bar/tilt frame attachment to SPACE LINK. Remove bolt & regrease. Ensure SPACE LINK and attachments move freely.

**A MAJOR SERVICE SHOULD BE CARRIED OUT EVERY 12 MONTHS AS A MINIMUM REQUIREMENT.**

**IMPORTANT: An annual load test to the safe working load (swl) is required for compliance with AS ISO 10535 – 2011**

# TROUBLE SHOOTING

**WARNING TROUBLE SHOOTING SHOULD ONLY BE CARRIED OUT BY ALLEGRO CONCEPTS AUTHORISED PERSONNEL FAMILIAR WITH BOTH USE, ELECTRICAL AND MECHANICAL FEATURES OF PATIENT LIFTING HOISTS.**

The following is a guideline only to general trouble shooting.

Before carrying out any trouble shooting ensure that.

- ✓ Red emergency stop button is released.
- ✓ Maintenance procedures checked & followed.
- ✓ All cable connections are secure.
- ✓ Battery is fully charged.

	POSSIBLE FAULT	ACTION
Warning buzzer sounds within control box	Battery not charged / defective.	Recharge / replace battery.
Battery charger power indicator LED does not light up.	No mains connection. Internal fuse blown. Battery charger is defective.	Plug into mains. Replace fuse. Repair / replace charger.
Actuator will not run and no relay click is heard from control box.	Handset is defective. Control box is defective.	Replace handset. Repair / replace control box.
Actuator will not run via handset but control box relays click.	Actuator plug not pushed in to control box. Actuator is defective. Control box is defective.	Push firmly into correct port. Replace Actuator. Replace Control box.
Actuator cannot lift full load or runs slow.	Battery not charged / defective. Load too high for lifter. Actuator motor damaged.	Recharge / replace battery. Replace actuator.
No response from control box, no clicking of relays is heard.	Emergency stop button engaged. Hoist battery completely flat. Blown fuse in battery pack. Faulty control box.	Release emergency stop button. Recharge battery. Replace / repair control box.
Actuator works in one direction only.	Handset is defective. Control box is defective.	Replace handset. Repair / replace control box.

# FORTE 320 SPECIFICATIONS

	<b>Twin 75mm Front Castors</b>	<b>Single 100mm Front Castor</b>
Safe working load (SWL)	320kg	320kg
Base length	1420mm	1433mm
External base width closed (Base Chassis)	715mm	715mm
External base width open	1200mm	1205mm
Internal base width closed	600mm	590mm
Internal base width open	1080mm	1080mm
Base width adjustment	Electric	Electric
Base height / under bed clearance	111mm	126mm
Minimum Yoke height	245mm	260mm
Maximum Yoke height	1940mm	1955mm
Overall Height (Boom Raised)	2243mm	2248mm
Minimum storage height	1445mm	1460mm
Under base height (@ lowest point)	15mm	31mm
Maximum hoist reach	810mm	810mm
Lifter weight	63.0kg	63.5kg
Weight of heaviest part (Base Assembly)	37kg	37kg
Handle height	> 900mm	> 900mm
Electrical approval	EN 60601-1	EN 60601-1
Sound level	< 40Db @ 1m	< 40Db @ 1m

# WARRANTY

**ALLEGRO CONCEPTS PTY LTD** warrants its products to be free from defects in materials and workmanship under normal use and service and will within the period stated below, from the date of purchase, repair or replace without cost to the original customer, any part assembly or portion thereof which shall be returned to **ALLEGRO CONCEPTS PTY LTD** and from OUR inspection shows to be defective.

- ✓ Patient lifter including electronics - 2 years
- ✓ Accessories on lifter - 2 years
- ✓ Patient slings - 1 year
- ✓ Weighing devices<sup>1</sup> - 1 year
- ✓ Batteries - 3 months

**ALLEGRO CONCEPTS PTY LTD** cannot be held responsible for any personal injury, damage to the hoist or damage to property as a result of the improper or unsafe use of the product.

No warranty claim shall apply where the product or any part thereof has been modified, varied, altered or damaged either accidentally or through improper or negligent use

No warranty claim shall apply where the hoist is repaired or serviced by any persons not accredited by the authorised distributor.

Warranty does not extend to items or components which may require replacement due to normal wear and tear (e.g. castors, mouldings and paint work) for which **ALLEGRO CONCEPTS PTY LTD** nor its distributors can be held responsible.

## LITHIUM LI-ION BATTERIES

Batteries carry a limited warranty from the original manufacturer which is subject to a stringent wear and tear clause. Any battery faults due to defect in original manufacture will normally become apparent within the first two months of use.

Any gradual deterioration in performance after this period is normally associated with fair wear and tear, misuse and accidental damage, and as such is not covered by the manufacturer's warranty.

<sup>1</sup>  **CAUTION - Weigh scale is not intended for clinical assessment.**

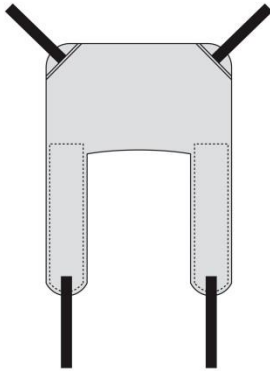
# SLINGS

**ALLEGRO CONCEPTS PTY LTD** manufactures a large range of patient lifting slings in both mesh and fabric to suit the **ALLEGRO** range of patient lifting hoists. A range of custom made to specification slings is available on request.

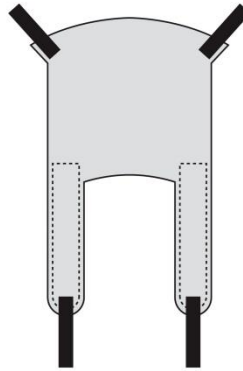
## SLING SIZES AVAILABLE

• X small, • Small, • Medium, • Large, • X large, • XX large

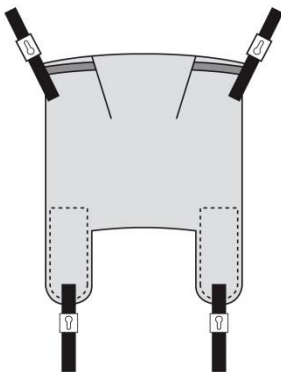
## MAIN SLING CATEGORIES



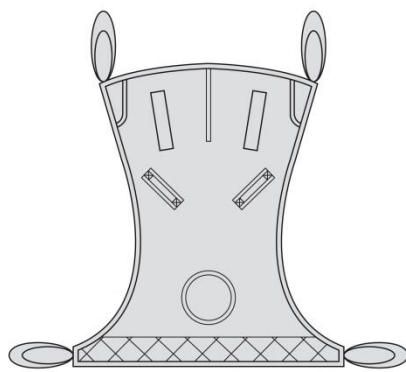
General Purpose Sling



General Purpose Sling with Head Support



Pivot Sling



Amputee Sling



# KEY TO SYMBOLS

The following symbols are used on the lifter and attachments including the range of General Purpose and Pivot slings.

**SWL** Safe working load: this symbol represents the maximum load the lifter, sling or attachment is rated to for safe operation.

## SLING CARE SYMBOLS



Do not use bleach.



Wash at a max temp of 85° Celsius.



Do not iron.



Do not dry clean.



Do not tumble dry.

## SLING MAINTENANCE AND CARE

**WARNING:** Prior to use, inspect slings including webbing, straps and keyhole buckles for wear. Examine stitching for fraying, breakage and unravelling.

**DAMAGED SLINGS SHOULD NOT BE USED.**

## PARTS LIST AND DESCRIPTION

A full parts list is available upon request

# LOG BOOK

Service Type	Condition Report
Date:	
Inspected by:	
Signature:	

Action taken:	Date:

Service Type	Condition Report
Date:	
Inspected by:	
Signature:	

Action taken:	Date:

Service Type	Condition Report
Date:	
Inspected by:	
Signature:	

Action taken:	Date:

Service Type	Condition Report
Date:	
Inspected by:	
Signature:	

Action taken:	Date:

**Distributed by:**



## **Active Mobility**

Active Mobility Systems Pty Ltd  
Unit 8/110-120 Silverwater Road  
Silverwater NSW 2128

Ph: 02 9649 2111  
@: sales@activemobility.com.au

[www.activemobility.com.au](http://www.activemobility.com.au)



Unit 9, 110-120 Silverwater Rd, Silverwater, NSW 2141 Australia  
Phone: 02 9749 7812 Fax: 02 9749 2144  
Email: sales@allegroconcepts.com.au  
[www.allegroconcepts.com.au](http://www.allegroconcepts.com.au)